



Office of the Secretary  
Compliance Programs  
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N.O. ph: 504-376-0233

John Bel Edwards, Governor  
Shawn D. Wilson, Ph.D., Secretary

October 10, 2017

Ms. Miliss McKay, *President*

**Novo Communications, LLC**

1200 Ursulines Avenue  
New Orleans, LA 70116

Dear Ms. McKay:

We have received your firm's disadvantaged business enterprise annual affidavit. Based on the information which you provided we have concluded that your firm continues to meet the eligibility requirements of our program and remains certified for only the following specific work categories that fall under the listed NAICS codes:

**NC237130 – Power and Communication Line and Related Structures Construction**

**NC237990 – Other Heavy and Civil Engineering Construction**

**NC238210 – Electrical Contractors**

**NC423390 – Other Construction Material Merchant Wholesalers**

**NC423610 – Electrical Apparatus, Wiring Supplies, and Related Equipment**

**C07 – Electrical Engineering**

**C17 – Support Services**

**C18 – System Design**

**C24 – Telecommunications**

**C71 – Fiber Optics**

**C99 – Broker Fees for IT Service/Repair**

**018 – Supply of Miscellaneous Materials**

**027 – Supply of Data Processing Equipment**

**028 – Supply of Electrical Equipment**

**055 – Electrical Supplies**

**730 – Electrical Systems**

*Please note that per the federal regulations, suppliers only receive 60% goal credit towards the materials they provide. Also note that A Louisiana Contractor's License is required by any contractor performing work in excess of \$50,000 with the exception of electrical, mechanical and plumbing which are required to have a license if work is in excess of \$10,000. You may contact the State Licensing Board for Contractors at (225) 765-2301 for more information.* Your firm's certification will be recognized by all participants of the Louisiana Unified Certification Program. This includes all entities receiving federal transportation funding within the boundaries of our state.

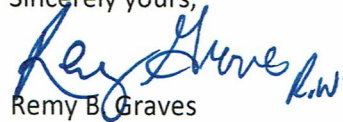
Due to recent changes in the Federal Regulations which govern our DBE program, firms which have been certified will no longer have an expiration date, however you will be required to submit an annual affidavit with all supporting documents stating that your firm continues to meet the eligibility requirements of the program. This form will be sent to you approximately 4 weeks prior to your anniversary date (**October 31, 2018**). You must notify our office immediately, regarding any changes which affect the social and economic disadvantage, size, ownership or control of your firm.

We reserve the right to withdraw this certification, if at any time, it is determined that DBE certification was knowingly obtained by the submission of false, misleading or incorrect data. We, further reserve the right to request additional information and/or conduct an on-site visit at any time during your certification period.

The Department has contracted with SJB Group, LLC to provide DBE Supportive Services to all our certified DBE's at no cost to you. This consultant can offer your firm assistance and guidance on areas such as marketing, estimating, bidding, financial preparations, etc. Please feel free to contact Jackie des Bordes or Kenyatta Sparks with the SJB Group, LLC at (225) 769-3400 for any assistance needed to grow your organization.

If we can be of further assistance, please don't hesitate to contact Rhonda Wallace with the New Orleans DBE Office at (504) 376-0233.

Sincerely yours,

A handwritten signature in blue ink that reads "Remy B. Graves" with a small "r.w." to the right.

Remy B. Graves

DBE/SBE PROGRAM MANAGER

RBG:rmw

cc: File